

Meeting called to order at 7:17 by President Vance Youngs

**Members present**

Vance Youngs  
Michelle Cordova  
Shay Bertling  
Rachel Benedict  
Gary Etkie  
Sara Frederickson  
Shannon Callahan  
Daisy Bravo

**Members absent**

Steven Flowers

**(Quorum met)**

**I. Order of Business:**

1. Approval of Agenda
2. Approval of Last week's minutes
  - a. Gary motioned to table approval of minutes to next meeting, Shannon seconded
    - i. Most voted yes, one person abstained from voting

**II. Unfinished Business**

1. Discuss open letter to community about interpreter and captioning
  - a. Sara asks if we should include information on interpreting agencies to contact, how to utilize ASL interpreters.
    - i. Vance suggests focusing on providing accessibility first
  - b. Shannon made motion to create ad hoc committee to complete letter, Rachel seconded. Majority in agreement.
  - c. Sara, Rachel and Shay are on the committee

Actions needed:

- a. Finish letter by next Weds
- b. Reach out to Colorado Deaf organizations
- c. Letter to be sent to media organizations by June 1st

**III. New Business**

1. Create instagram account for CAD
    - a. Shannon motions to set up a CAD instagram account, Gary seconds.
      - i. Brainstorming of CAD accounts.
        1. CADeaf; CADIG; Colorado Deaf; Colo Deaf; CAD1904
    - b. Turns out former CAD board already set up an instagram account, @CAD1904.
- Action:
- a. Vance will reach out to former board members about taking over this account.

Commented [1]: Please add me to the committee

2. Interview committee for potential new board member.
  - a. Vice-President Michelle takes the floor.
  - b. Vance proposes to create interview committee; Sara seconds. Majority in favor, one person abstains from voting.
  - c. VP Michelle gives the floor back to President Vance.
    - i. Vance, Gary, Rachel and Daisy will be on interview committee.

#### **IV. Discussion**

1. 2020 -2021 timeline and duties
  - a. Vance still working on synchronizing CAD google drive.
2. CCDHHDB Grant
  - a. No further updates at this time.
3. Oktoberfest Committee
  - a. No updates at this time.
4. Emergency Management
  - a. Shannon suggests we develop an emergency manual for news outlets and government organizations - with information including lists of interpreter agencies, how to format optimal utilization of ASL interpreters in various settings, et cetera.
    - i. Possible point of contacts: Paul Simon; Kelby Brick
5. Disability Law Colorado
  - a. Shannon suggests we explore possibilities of meeting with DLC to learn more about legalese regarding Deaf, Deaf organizations, and more
  - b. Vance suggests also arranging an open-to-public monthly seminar for all Deaf to learn as well
6. Introduction Video for Board Members
  - a. Shannon suggests we develop a standard for all videos to look professional
    - i. Shannon will develop guideline for us to follow
7. Partner with SignVote for upcoming general elections
  - a. Shannon suggests we explore possibilities on how to utilize Signvote for Deaf Coloradans in upcoming federal elections.
    - i. At the bare minimum we will be sharing their posts on social media/website
8. Bylaws
  - a. Michelle, Shay, Gary are on Bylaws committee.
9. NAD's Council of Representatives.
  - a. Rachel asks if Board is interested in participating in NAD's COR.
    - i. Will make a motion at next meeting to have delegates in COR.

#### **V. Board Report**

1. President Vance says we will not release videos of board introductions until after the interview of the potential new board member, but go ahead and submit our own introductory videos; add transcript for captions.

2. No report from Vice President and Secretary
3. Previous Treasurer report:
  - a. Talked with Gary Meyer of CAD's insurance, reduction of insurance does not apply in case of pandemic. Still working on getting reduction.
  - b. Went to bank with Steven and Vance, all paperwork and et cetera has been signed/transferred to Steven.
  - c. Will wrap up with insurance then Steven will take over in all regards.
  - d. Will continue to work with Steven for 6 months in transition period.

**Meeting adjourned at 8:36**

